

REC Instrumental Music – Excused Absence Form

Please use this form for events outside of the school day **only**. Absences from periods 0-8 should be cleared through the school attendance office. Only absences for specific unavoidable conflicts will be approved and excused.

Please fill out this form completely and turn it into your director **as soon as you are aware of the absence.**

Name: _____

Today's Date: ____ / ____ / ____

Ensemble: _____

Event/Rehearsal Missed: _____

Date of Event Missed: ____ / ____ / ____

Actual Time Missed: Whole Event/Rehearsal

Partial Event/Rehearsal Time Missed

From: _____

To: _____

Please describe in detail the reasons for missing the above event:

"I understand the attendance policy for the ensemble that I am participating in and that I may not perform if I miss a rehearsal the week(s) leading up to a performance. I also understand that an alternate assignment may be assigned due to my absence, and that my request may not be approved."

Student Signature: _____

Parent Signature: _____

For Office Use Only: ____ Approved ____ Not Approved Reason: _____

Make-Up Assigned? ____ No ____ Yes: _____ Due: ____ / ____ / ____